

4/6/21 TANF Summer Youth Employment Program - Bidders Conference Questions & Answers

1. Can we bill for preparation of the program prior to the youth getting out of school?
 - a. Yes, if it falls within the contract period and allowable expenses.
2. What if the grant recipient places youth a worksite, not their own?
 - a. A worksite agreement would be needed.
3. Is workers comp included?
 - a. Yes, workers compensation should be included with fringe benefits.
4. Wages - \$10/hr. does that include taxes, etc.?
 - a. Taxes and other payroll expenses are outside of the \$10.00 per hour.
5. Background checks for the employees at the site? Anyone at the site?
 - a. Anyone supervising youth must have a background check.
 - i. Can't place youth at a worksite, where the employer/program provider knows there are sex offenders or offenders of violent crimes
6. Are there COVID-19 requirements? What about while doing work outside?
 - a. Program providers should follow the most up to date Governor's orders.
 - b. Are there outside work exceptions? No, the Governor's guidelines for outdoor employees should be followed.
7. Are foster children getting or allowed to get the COVID vaccine?
 - a. Yes, foster children can get the Pfizer vaccine. For them to do so, they must have approval from a parent, Guardian ad Litem, and the Agency.
8. Is a worksite agreement needed if grant recipient supervisor there?
 - a. Yes, that would still be needed. This is not "volunteer" work.
9. Will we be notified if a youth has a criminal record?
 - a. N/A, minor records are sealed.
 - b. 16-18-year-old participants do not receive background checks.
10. Is there a minimum number of youth that can be served?
 - a. We are looking at 20-30 youth maximum due to budget. Build your proposal based on how many youths you can serve.
11. Training - Is there a limited percentage that can be billed? Can they be paid for training?
 - a. The TANF Summer Youth program allows for training. There is not a set limit, but keep in mind that this is an employment program, intended for work experience.



John D. Fisher, Director

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- b. They can be paid for training.
12. Does the worksite agreement need to be sent in with the proposal?
- a. A completed worksite agreement is not required, but including an example is encouraged.
13. You said you may select one or more providers? If more than one can be selected should we build a budget for \$100,000?
- a. If you can serve 30 youth, then build your budget that way. If you can only serve 4 or 5, build it that way.
 - b. We may accept one or more providers' proposals. We won't know until the proposals are reviewed.
14. Can the youth drive themselves to work?
- a. The preferred method of transportation would be for youth to meet the program provider at OhioMeansJobs | Licking County (OMJ) to be transported to their respective work sites and return to OMJ at the end of the day. However, an exception can be made for participants to meet at their work site before work experience starts and then be transported by the provider during the work experience program.
 - b. Youth should not be transporting themselves to worksites during the work experience day.
15. Newark City Schools said they will provide a van; can I claim the mileage and gas?
- a. Yes, you can claim mileage or gas, but you must keep clear tracking and documentation of items charged to the TANF Summer Youth Employment Program.
16. Any chance for start-up funds?
- a. No, start-up funds are not available. This program is based on a reimbursement process.
17. This is a cost reimbursement not unit based, correct?
- a. Correct.
18. Is there a requirement for number of hours worked?
- a. No more than 20-25 hours per week. All minor labor laws should be reviewed and followed.
19. What is ideal program timeframe?
- a. The programs should likely run June to mid-August, as youth will be in school through end of May & will go back mid-August, however funding is available May 1, 2021 through September 30, 2021.